



APPLICATION FOR ACCOMMODATION

PERSONAL DETAILS

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| STUDENT ID |
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|-------------------------|-------------------------|-----------------------|---|
| FAMILY NAME / LAST NAME | GIVEN NAME / FIRST NAME | MIDDLE NAMES (IF ANY) | |
| CURRENT ADDRESS | | PHONE | SEX <input type="checkbox"/> Male <input type="checkbox"/> Female |
| | | EMAIL | |

PAYMENT DETAILS

Please Note: The accommodation will not be provided unless paid before traveling to Ireland. A maximum of 3 weeks is allowed in the College accommodation. Cost of accommodation is €150 for the first week and €100 for subsequent weeks. Any student with College accommodation will be picked up from the airport free of charge.

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|---|-------------|--|
| NUMBER OF WEEKS <input type="checkbox"/> 1 week (€150) <input type="checkbox"/> 2 weeks (€250) <input type="checkbox"/> 3 weeks (€350) | AMOUNT PAID | BANK DEPOSIT REFERENCE NUMBER (Receipt of payment must be attached to this form) |
| | DATE PAID | |

FLIGHT DETAILS

Please Note: You must provide flight details to the College at least 7 days before traveling to Ireland. Details of the entire journey must be provided. Any change in the flights must be notified 48 hours in advance of traveling (otherwise a €30 airport pickup change will apply).

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|--|--------------------------|-----------------------|----------------------|
| DEPARTURE DATE AND TIME AND FLIGHT NUMBERS | DEPARTURE FROM (AIRPORT) | ARRIVAL DATE AND TIME | ARRIVAL TO (AIRPORT) |
| | | | |

Please read the terms and conditions carefully on the following page and sign the application.

TERMS AND CONDITIONS

1. You may not use the address of this temporary accommodation for any official purpose e.g. opening bank account, registering for tax (PPS) etc. Students are expected to arrange their own permanent accommodation as quickly as possible after they arrive in Ireland and to use this permanent address for official purposes.
2. If a student moves out of the accommodation before the agreed date, they will be refunded the remainder of their accommodation fee in full.
3. Students are expected to clean up after themselves e.g. making their own bed, cleaning up after themselves in the kitchen / bathroom etc. Failure to do so will result in a student been asked to leave the accommodation without refund of their accommodation fees.
4. A Continental Breakfast is provided while staying at this accommodation, consisting of cereal, milk, bread, tea/coffee.
5. The Eden College representative who resides at the accommodation manages the building and their decision is final in all respects.
6. A student must leave the accommodation at the end of the period they have booked. An extension of one week may be granted if accommodation is available but this is not guaranteed.
7. Breakages by a student must be paid for by that student. Failure to pay will result in Eden College not issuing any letters for that student until payment is made.
8. Eden College takes no responsibility for any property left in the accommodation.
9. Eden College takes no responsibility for any injury while staying at the accommodation.
10. Students are expected to keep all outside doors locked at all times.
11. Students must return their keys before leaving the accommodation. Failure to return the keys will result in a €50 fee.
12. If a student loses their keys, they will be replaced at a charge of €20.
13. If a student pays for their accommodation and subsequently wish to cancel it, they must let the college know in writing 10 days prior to arrival. A full refund will be provided minus a €20 application fee charge. Failure to inform the College will result in a refund not being issued.
14. Students are not allowed to carry out any activity at the accommodation or use the facilities in such a way which will be a nuisance or cause any inconvenience to the College or other users of the accommodation.
15. Students are bound by all Fire Safety Regulations and must obey them to insure the safety of all persons at the accommodation.
16. Visitors are not allowed to remain in the accommodation after 11.00 pm. Overnight visitors are not permitted.
17. Students are not allowed to hold parties and or be involved in any dangerous horseplay, games or diversions and not play musical instruments or radios, televisions or other sound-producing apparatus nor engage in shouting or loud conversations or singing in such manner as to cause distraction or nuisance to other students and in particular not between the hours of 10.00 p.m. and 9.00 a.m.
18. Students are not allowed to store or keep or permit to be kept at the accommodation any dangerous, combustible or unlawful substances or materials whatsoever and to report immediately the presence of such substances or materials to the College.
19. Smoking is not permitted inside the accommodation at any time.
20. Alcohol is not permitted at the accommodation at any time.
21. Students are not allowed to keep or use or cause to be brought in, kept or used in the accommodation any drugs or other abusive substances.

I have read and understood the above terms and conditions and agree to abide by them. All the above information and documentation given is true and accurate.

Date:

Applicant's Signature:

Please return the completed and signed application to Eden College or Agent along with proof of payment for accommodation.

**Admissions
Eden College
Eden Centre, Grange Road, Rathfarnham, Dublin 16, Ireland**

**Tel +353 (0)1 495 3155
Fax +353 (0)1 495 3170
info@edencollege.ie**

Eden will confirm accommodation. It you do not receive confirmation of your accommodation prior to departure please contact the college immediately. Failure to do so may result in accommodation not being provided for by the college. Please bring this confirmation with you to Ireland and present to the person from Eden College who is collecting you from the airport.

CHECKLIST

Please ensure that you have all of the following items before submitting the application form:

- Completed each section of the application form
- Signed the application form
- Proof of payment is attached
- Copy of flight itinerary

| OFFICIAL USE ONLY | | |
|--------------------------|------------------------------|------------------------------------|
| DATE RECEIVED | DATE ACCOMMODATION CONFIRMED | PERSON PICKING UP FROM THE AIRPORT |
| STUDENT ID | ROOM NO | ACCOMMODATION ADDRESS |
| STUDENT PAYMENT RECORDED | | |
| DATE OF PAYMENT | DETAILS OF PAYMENT | |
| | | |